



Application for **Food Vendor** Booth Space for the

47th Annual Old Washington Street Festival

Saturday & Sunday, September 14th and 15th, 2024

11am to 6pm Saturday / 11am to 5pm Sunday

Held in the Historic East Central Neighborhood of Muncie, Indiana

www.oldwashingtonstreetfestival.org



All Applications must be accompanied by a copy of the menu you plan to serve from your booth, and if you use a wheeled cart or trailer, you must include a photograph of it with your Application. If your application is accepted, you will be notified within 2-3 weeks after your application is received. **Applications are first come first serve and space is only secured when payment is made.** Food Vendors must include a copy of their Certification of Insurance and obtain certification from the Delaware County Board of Health Department (contact: 765-747-7721). Submit your application with your Check, Money Order, or fill out this application online and submit payment at www.oldwashingtonstreetfestival.org. Make checks payable to Old Washington Street Festival and mail to:

Old Washington Street Festival Committee, 715 E Washington St., Muncie, IN 47305

Applications will close on September 1, 2024. Pre-payment of booth fee is required with your application and is non-refundable upon acceptance. The Festival is "Rain or Shine" no packing up before 5:00 pm. **NO WHEELED** vendor trailers are permitted in the arts/crafts, demonstration, historically appropriate, or non-profit informational areas. **ALL VENDORS** must follow the OWSF Guidelines and Policies. Applications *will not be* accepted after September 1, 2024.

Signature _____ Date _____

Signing the Application acknowledges your understanding of and compliance with the enclosed OWSF Guidelines and Policies

Please Print Legibly

Returning Vendor? Yes or No Would you like your same booth spot as last year? Yes or No Location? _____

Business Name: _____ Phone: _____

Contact Name: _____ Cell Phone: _____

Address: _____ Email: _____

City: _____ State: _____ Zip: _____

Describe your food items: _____

Booth Space Fees:

- Specialty Food, (Single Item) 10'-10' **tent only**.....\$125.00
- Full Food Vendor 10'-20'.....\$250.00
- Full Food Vendor 30' Booth....\$300.00
- Full Food Vendor 40' Booth...\$400.00

Applications received after September 1st will incur a \$15 late fee.

You must inform us of the number of outlets required for electricity, if you need to be hardwired into a box, or if you can plug into an outlet. Add to your total fee, \$10 for 110V and \$20 for 220V.

A properly rated extension cord of **at least 50-100 feet in length.**

Extension cords are not provided.

Water will be provided if needed, but you are responsible for providing an approved "food quality" hose and approved wastewater disposal capabilities.

Find us on Facebook and Instagram at Old Washington Street Festival

Total Fee Enclosed:

\$ _____	Booth Fees
\$ _____	Electricity
\$ _____	Total Fee
\$ _____	Late Fee
\$ _____	Total Application Fee